

**Preventing Underage and High-Risk Drinking**

*[Location e.g. Community Center Name]  
[Date]*

*[Time]*

**Welcome and Introductions of Guest Speakers** (5 minutes)

Acknowledgment of Contributing Community Organizations

**Opening Presentation**(10 minutes): 

Host Organization Spokesperson

*How Alcohol Affects Our Community*

*Video:* [*The Sound of Your Voice*](https://www.youtube.com/watch?v=IXOVzTpjDrA&feature=youtu.be)

**Panel Discussion**(35 minutes)

School Administrator  
*What Students Should Know About the Long-Term Effects of Alcohol*

Campus Leader (Student)  
*The Risks of Underage and High-Risk Drinking*

Law Enforcement Officer  
*Crash Course in Alcohol-Related Consequences*

Students Against Destructive Decisions (SADD) Representative  
*How Avoiding Alcohol Opens Doors*

**Panel Wrap-Up**(5 minutes)

Host Organization Spokesperson and Student Leader  
*Call to Action: Safe and Sober Weekends*

**Question-and-Answer Session** (20 minutes)

**Summary of Proposed Next Steps/Closing** (5 minutes)

*[Organizer’s Note: The above text shows a sample agenda that an organization might create when partnering with a local college to host a Town Hall Meeting. In this scenario:*

* *Students and their parents are the audience.*
* *The consequences of misusing alcohol is the topic.*
* *The call to action is to provide alcohol-free graduation celebrations.*
* *The event includes a question-and-answer session for attendees to brainstorm next steps.*

*Customize your event to meet the needs of your community. Use this sample agenda as a guide.]*